

1.0 End point/Devices

- Physical EndPoint security
- Securing Endpoints using Anti-virus solution
- Importance of regular windows updates/software patch
- Securing data on Endpoints
- Data sharing

2.0 End user

- Passwords
 - Creating a secure password
 - Storing a password securely
- Email security
 - Identifying phishing/spam mails.
 - Email attachments
- Using social media
- Verifying authenticity of a website

3.0 Policies & Best practice

- Password policies
- Clean desk policies
- Using company email
- Handling company information
- BYOD risks